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Major CLIP Subject File: Organization and Function

22 November 1982

MEMORANDUM FOR: All Applications Personnel

STAT FROM: [redacted]
Associate Deputy Director for Applications/ODP

SUBJECT: Applications Realignment

1. Effective immediately, the Training and Information Division (aka. the Information Center) is split. The Information Center will be part of a new Branch in the Systems Development Division. This new Branch will also house the current graphics effort as well as our WANG support. The new Branch will be called the Information Center Services Branch and [redacted] STAT will be the Branch Chief.

2. The training function(s) will be assigned to the Quality Assurance Divison as a Staff reporting directly to the QAD front
STAT office. [redacted] will head the Training Staff.

3. Attached you will find additional information regarding this realignment. If you have any questions or concerns, please see me.

[redacted] STAT

STAT A/DD/A/ODP: [redacted] /22Nov82

Distribution:
1 - Each Addressee
2 - DD/A Chrono
2 - ODP Registry

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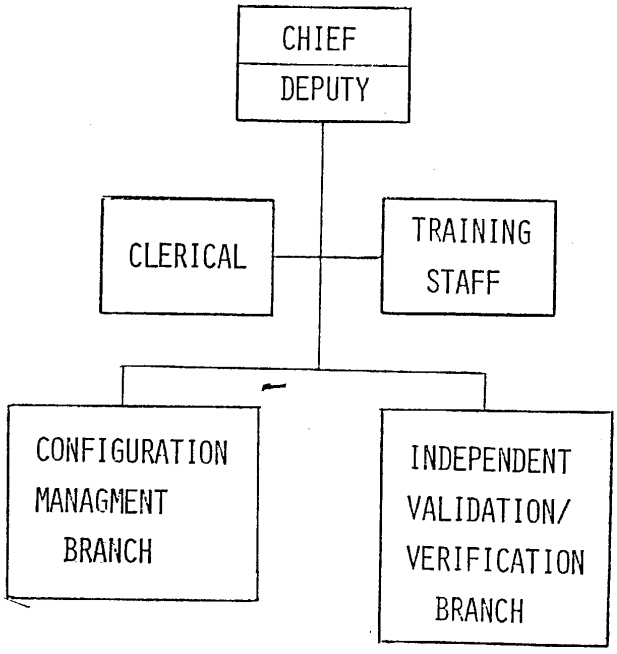
OFFICE OF DATA PROCESSING
QUALITY ASSURANCE DIVISION
PROPOSED ORGANIZATION
11/18/82

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# TRAINING STAFF

## RESOURCES

[redacted] STAT

VACANCY

VACANCY

1 HADRON CONTRACTOR (3 JAN.'83)

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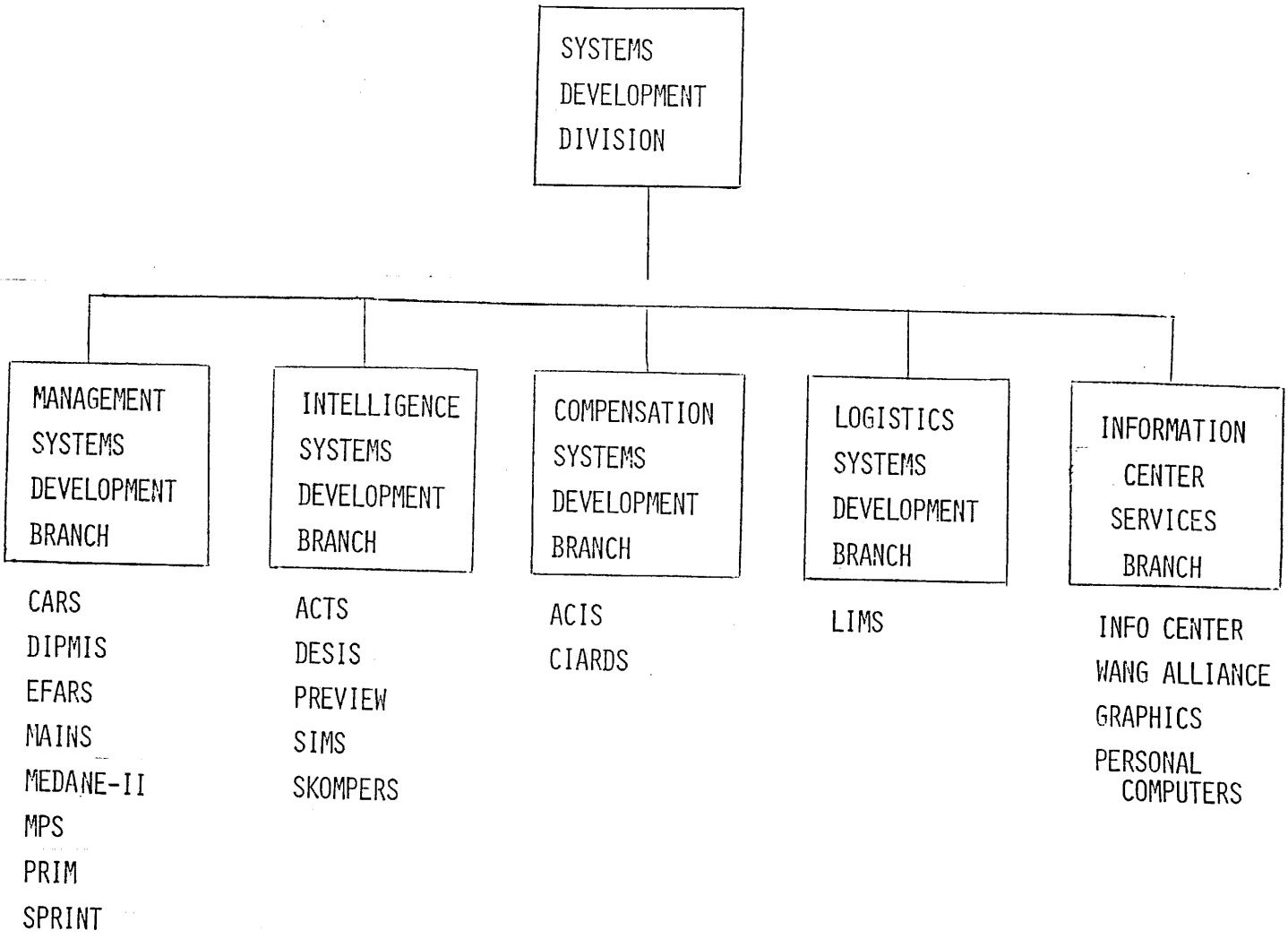
ORGANIZATIONAL STRUCTURE

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# AVAILABLE TOOLS

## HIGH LEVEL LANGUAGES

- PL1
- BASIC
- APL

## DBMS

- RAMIS
- INFO
- ADRS

## APPLICATIONS GENERATORS

- NOMAD2

## WANG

- CPM OPERATING SYSTEM
- VISICALC
- ALLIANCE SYSTEMS

## GRAPHICS

- DISSPLA
- TEL-A-GRAF
- ECO
- CUECHART
- TACK
- HARDWARE

## PERSONAL COMPUTERS

- IBM
- DEC RAINBOW

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# INFORMATION CENTER SERVICES BRANCH

MISSION – THE MAIN MISSION OF THE INFORMATION BRANCH IS TO CREATE AND MAINTAIN AN ENVIRONMENT WHICH FACILITATES AGENCY EMPLOYEES ACCESS TO END-USER COMPUTER TOOLS AND ALLOWS THEM TO DEVELOP SMALL COMPUTER APPLICATIONS.

SCOPE – AGENCY-WIDE

OBJECTIVES – PROVIDE APPLICATIONS EXPERTISE TO CUSTOMERS IN DEVELOPING THEIR OWN SMALL COMPUTER APPLICATIONS.

– DEVELOP A PROGRAMMING CAPABILITY FOR THE WANG ALLIANCE SYSTEM.

– DEMONSTRATE AVAILABLE TOOLS AND RECOMMEND THEIR APPLICABILITY TO SMALL COMPUTER APPLICATIONS DEVELOPMENT.

– PROVIDE EXPERTISE TO SUPPORT BASIC SOFTWARE AND HARDWARE GRAPHIC TOOLS.

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# INFORMATION CENTER SERVICES BRANCH

FUNCTIONS –

1. AID CUSTOMER DEVELOPMENT OF SMALL COMPUTER APPLICATIONS.
   - PROVIDE DEMONSTRATIONS OF AVAILABLE SOFTWARE DEVELOPMENT TOOLS AND THEIR APPLICABILITY TO SOFTWARE DEVELOPMENT.
   - RECOMMEND SOFTWARE SOLUTIONS TO USERS FOR THEIR DATA PROCESSING PROBLEMS.
   - PROVIDE INSTRUCTION IN INFORMATION PROCESSING TOOLS DESIGNED FOR END-USERS.
   - PROVIDE GENERAL ASSISTANCE TO END-USERS.
2. PROVIDE DEMONSTRATIONS OF GRAPHICS HARDWARE AND SOFTWARE CAPABILITIES AND RECOMMEND THEIR APPLICABILITY IN SOLVING DATA PRESENTATION PROBLEMS.
3. DEVELOP GRAPHICS APPLICATION SOFTWARE TO BE USED BY CIA ANALYST AS A PROBLEM SOLVING TOOL.
4. PROVIDE DEMONSTRATIONS AND RECOMMEND THE APPLICABILITY IN SOLVING DATA PROCESSING PROBLEMS FOR THE FOLLOWING:
   - PERSONAL COMPUTERS
   - WANG ALLIANCE SYSTEM
5. DEVELOP APPLICATIONS SOFTWARE FOR THE WANG ALLIANCE SYSTEM.

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# RESOURCES

## INFORMATION CENTER ACTIVITIES

STAT [redacted]

VACANT

VACANT

## WANG ACTIVITIES

STAT [redacted]

## GRAPHICS

STAT [redacted]

## FUTURE RESOURCES

PART-TIME PERSONNEL

FY 84/85 SLOTS AND PERSONNEL

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# IMPLEMENTATION PLAN

1. NEW ORGANIZATION

2. PROVIDE MINIMUM STAFFING — 15 DEC.'82

3. ANNOUNCE OPENING OF INFORMATION CENTER — 01 JAN.'83

4. OPEN FOR BUSINESS — 15 JAN.'83

   - ODP GENERATED
   - WALK-INS
   - ARB DIRECTED
   - REFERRALS

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